

ANNUAL REPORT 2017-18



CTDS

**COUNCIL FOR TECHNICAL
DEVELOPMENT CONTINUING ACADEMIC
EDUCATIONAL & SCIENTIFIC STUDIES**

**A Not for Profit Professional Educational Resource Organization
Reg.Under NITI AAYOG Govt. of India**

www.ctds.in

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EXECUTIVE SUMMARY

CTDS is a leading organization dedicated to fostering technical development, continuous education, and skill enhancement. Guided by its mission to drive innovation and academic excellence, and its vision to bridge education, business, and technology for societal growth, the company has made a significant impact in strengthening the workforce. With a commitment to quality and sustainability, it has successfully expanded its network, collaborated with industry leaders, and empowered individuals through specialized training programs.

In 2017-18, CTDS achieved remarkable progress, expanding its network with 64 new affiliations. Collaborations with significant industry leaders and governmental organizations including NITI AAYOG, MSME, NIELIT, and NCT expanded our reach, and more than 1000 professionals gained industry-aligned skill training and certifications.

We were able to instruct more than 50+ programmes in the fields of aviation, logistics management, hospitality management, paramedical and finance sector. CTDS is still dedicated to promoting innovation, growing digital learning, and advancing skill development for a workforce preprepared for the future.

Organizational overview

Mission statement

At CTDS, we are dedicated to empowering individuals through comprehensive skill development programs that foster employability, entrepreneurship, and lifelong learning. By leveraging innovative training methods, community partnerships, and a commitment to inclusivity, we aim to bridge the gap between potential and opportunity. Our mission is to equip underserved communities with the tools they need to thrive in a rapidly changing world, driving social and economic transformation for a brighter tomorrow.

Vision statement

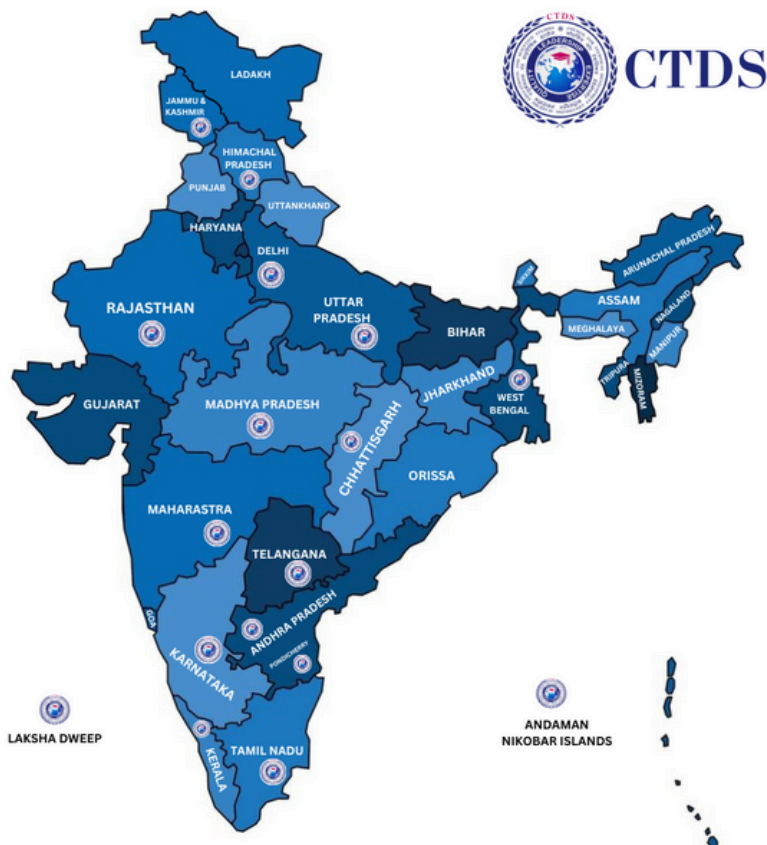
To create a world where every individual, regardless of their background, has access to the skills and opportunities needed to achieve economic independence, personal growth, and a sustainable future.

Objectives For the Year

As part of its commitment to professional empowerment and skill development, CTDS set a goal to train and certify 3000 students this year. The organization exceeded expectations by effectively training and certifying 2259 students across 74 centers, proving its commitment to talent development and career advancement. Through innovative training initiatives, strategic partnerships, and a strong network of training centers, the organization continues to grow its reach and provide high-quality education to a rising number of students.

Geographical Coverage

CTDS has established a strong presence across India's major metropolitan cities, ensuring greater access to skill development programs. Our operations span key hubs such as Kerala, Delhi, Mumbai, Kolkata, Chennai, Bengaluru, Hyderabad, and Pune, strengthening our reach and impact. Apart from the mainland, We also have presence in the Andaman and Nicobar Islands and Lakshadweep, extending our reach to rural and neglected areas we are successfully able to expand our presence over 20 Indian states. We are still dedicated to empowering people and expanding access to high-quality education nationwide through strategic initiatives and continuous strategic expansion.



PROGRAM & PROJECTS

Program overview

Our training programs focus on skill development and employability, aligning with our mission to empower individuals across various employment domains. In 2017-18, we conducted specialized courses in following sectors,

Logistics Sector:

- Diploma In Logistics & Supply Chain Management
- Diploma In Airline & Airport Management
- Certification In Warehouse Management

Management & Hospitality Sector

- Diploma in Beautician
- Diploma in Hotel Management
- Diploma in Hospital Management & Tourism

Paramedical & Nursing Sector

- Diploma In Medical Laboratory Technology
- Diploma In Radio Imaging Technology
- Diploma in Nursing Assistant
- Diploma in Dialysis
- Diploma in OT & Anesthesia
- Diploma in Pharmacy Assistant

Creative Design Sector:

- Diploma In Interior Designing
- Diploma In Electrical Designing & Drafting
- Diploma In Quantity Survey
- Certification In Staad Pro
- Diploma In Mep
- Diploma In Ndt-Qa/Qc
- Diploma In Hvac Technician
- Diploma In Fashion Designing

Engineering Allied Sector

- Ductmen (Fabrication, Erection & Insulation)
- Diploma In Refrigeration & Ac Technician
- Diploma In Automobile Engineering
- Diploma In Wiring & Plumbing
- Diploma In X-Ray Welding (Arc, Tig, Mig)
- Diploma In Optical Fiber Technology
- Diploma In Mobile Technician
- Diploma In Electronic Mechanic & Electrician
- Diploma In Electrician Cum Plumber
- Diploma In Fitter
- Diploma In Two Wheeler Mechanic
- Diploma in Project Planning & Management
- Diploma in Course in Cctv Technician
- Diploma in Digital Security System
- Diploma in Mep/Hvac Engineering

Finance Sector

- Certification In Goods & Services Tax

University Partnerships And Specialized Training

Niilm University

- Bachelor Of Vocation In Radiology And Imaging Technology
- Bachelor Of Vocation In Medical Laboratory Technology
- Bachelor Of Vocation In Operation Theatre Technology

Desh Bhagat University (Dbu)

- Bachelor Of Science In Medical Laboratory Technology
- Bachelor Of Science In Operation Theatre Technology
- Bachelor Of Science In Radiology And Imaging Technology
- Diploma In Medical Laboratory Technology.
- Diploma In Ophthalmic Technology.
- Diploma In Radiology & Imaging Technology

SUCCESS STORIES:

Our training programs have had an important effect on the lives of over 2000 students, providing them with skills that are directly applicable to their sectors and creating significant work opportunities. Here we showcase a few of these inspirational individuals who used our programs to take the next step in their professional paths:
(a few placement stories)



SAMEER ALI
MECHANICAL FITTER
TOTAL MARINE,KOCHI



MIDHUN.K.M
MECHANICAL FITTER
DP WORLD DUBAI



ALEX BENNY
MECHANICAL FITTER
TOTAL MARINE,KOCHI



MANU SIBY
MECHANICAL FITTER
SPECTA MARINE,KOCHI



ARAVIND .K.LALAN
MECHANICAL FITTER
SPECTA MARINE,KOCHI



LIBIN.K.P
MECHANICAL FITTER
SPECTA MARINE,KOCHI

PARTNERSHIP & COLLABORATIONS:

We have been partnering and collaborating with NITI Aayog (Govt. of India, New Delhi),

- NCT (National Capital Territory)-New Delhi,
- MSME (Micro, Small & Medium Enterprises)-Ministry of MSME,
- NSDC (National Skill Development Corporation-2023)
- NIELIT (National Institute of Electronics Information Technology),
- QCI (QUALITY COUNCIL OF INDIA)
- Skill India
- TSS (Telecom Sector Skill Council)
- MESC (Media & Entertainment Skill Council),
- IAF (International Accreditation Forum),
- IAS (International Accreditation Service),
- Vidyadaan
- KAB (Korea Accreditation Board)
- EIAC (Emirates International Accreditation Centre)

Reinforcing our commitment to maintaining high standards in skill development and vocational training. These accreditations validate our credibility and enable us to align our programs with national policies and frameworks.

These memberships help us stay updated with evolving industry trends, enhance curriculum relevance, and create better opportunities for our trainees. Through these partnerships, we continue to strengthen our training programs, expand our reach, and contribute to workforce development on a larger scale.



IMPACT ASSESSMENT

Quantitative Impact:

LOGISTICS SECTOR:

Diploma in Logistics & Supply chain Management: - In 2018, we successfully trained 40 students in the Logistics and Supply Chain Management sector, equipping them with industry-relevant skills and practical knowledge. The training programs were conducted across the state, ensuring accessibility to aspiring professionals from diverse backgrounds. Participants expressed high levels of satisfaction with the structured curriculum, hands-on learning approach, and expert guidance provided during the program. Upon successful completion and certification, the candidates transitioned into various roles within the logistics and supply chain industry, contributing to workforce development and enhancing operational efficiencies in the sector.

SL NO.	PROGRAMME NAME	NUMBER OF THE CANDIDATES TRAINED	NUMBER OF THE CANDIDATES CERTIFIED
1	DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT	16	15
2	DIPLOMA IN AIRLINE & AIRPORT MANAGEMENT	21	18
2	CERTIFICATION IN WAREHOUSE MANAGEMENT	7	7

Management & Hospitality Sector:

This year, we successfully trained 42 students in the Management & Hospitality sector.

There are 5 students who successfully completed our Beautician Course, gaining expertise in skincare, hair styling, makeup artistry, and salon management. The program focused on hands-on training and industry standards, preparing graduates for careers in the beauty and wellness sector.

SL NO.	PROGRAMME NAME	NUMBER OF THE CANDIDATES TRAINED	NUMBER OF THE CANDIDATES CERTIFIED
1	DIPLOMA IN BEAUTICIAN	44	42

In addition, there are 50 students who successfully completed the Ayurveda Spa Therapy program, developing skills in traditional healing methods, massage techniques, and wellness management. This training prepared them for professional roles in the spa and wellness industry.

SL NO.	PROGRAMME NAME	NUMBER OF THE CANDIDATES TRAINED	NUMBER OF THE CANDIDATES CERTIFIED
1	DIPLOMA IN HOTEL MANAGEMENT	49	48
2	DIPLOMA IN HOSPITAL MANAGEMENT & TOURISM	2	2

Paramedical & Nursing Sector:

We trained 894 students in the paramedical & nursing field across 4 centers, offering 3 specialized paramedical courses this year. These programs taught essential medical knowledge as well as hands-on clinical skills such as emergency care, patient support, and medical procedure. The training, which was held in numerous locations, made it easier for aspiring healthcare workers to attend. Graduates successfully completed their certification and have subsequently moved into a variety of professions in the healthcare industry, satisfying the growing demand for experienced paramedics.

SL NO.	PROGRAMME NAME	NUMBER OF THE CANDIDATES TRAINED	NUMBER OF THE CANDIDATES CERTIFIED
1	DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY	547	543
2	DIPLOMA IN RADIO IMAGING TECHNOLOGY	189	185
3	DIPLOMA IN ECG TECHNICIAN	41	38
4	DIPLOMA IN NURSING ASSISTANT	57	54
5	DIPLOMA IN DIALYSIS	6	6
6	DIPLOMA IN OT & ANESTHESIA	14	14
7	DIPLOMA IN PHARMACY ASSISTANT	57	54

CREATIVE DESIGN SECTOR:

245 students successfully completed training in the Architecture, Engineering, and Construction (AEC) sector gaining expertise in space planning, design principles, material selection, and industry trends in 2017-18. The program focused on creativity, technical skills, and practical applications, preparing graduates for careers in residential, commercial, and industrial design.

SL NO.	PROGRAMME NAME	NUMBER OF THE CANDIDATES TRAINED	NUMBER OF THE CANDIDATES CERTIFIED
1	DIPLOMA IN INTERIOR DESIGNING	69	67
2	DIPLOMA IN ELECTRICAL DESIGNING & DRAFTING	10	10
3	DIPLOMA IN QUANTITY SURVEY	24	23
4	CERTIFICATION IN STAAD PRO	8	8
5	DIPLOMA IN MEP	65	63
6	DIPLOMA IN NDT-QA/QC	41	39
7	DIPLOMA IN HVAC TECHNICIAN	19	18

9	DIPLOMA IN FASHION DESIGNING	18	17
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Engineering Allied Sector:

In 2018 CTDS successfully trained 472 students in the Engineering allied sector. Our Engineering Allied Courses are designed to provide students with a comprehensive understanding of key concepts across various engineering disciplines, including Mechanical, Civil, Electrical, and Software Engineering. These courses equip learners with the practical skills, problem-solving techniques, and technical knowledge needed to excel in the modern engineering landscape.

1	DUCTMEN (FABRICATION, ERECTION & INSULATION)	12	12
2	DIPLOMA IN REFRIGERATION & AC TECHNICIAN	23	21
3	DIPLOMA IN AUTOMOBILE MECHANIC	22	21
4	DIPLOMA IN WIRING & PLUMBING	18	17
5	DIPLOMA IN X-RAY WELDING (ARC, TIG, MIG)	1	1
6	DIPLOMA IN OPTICAL FIBER TECHNOLOGY	7	21
7	DIPLOMA IN MOBILE TECHNICIAN	48	44
8	DIPLOMA IN ELECTRONIC MECHANIC & ELECTRICIAN	8	8
9	DIPLOMA IN ELECTRICIAN CUM PLUMBER	41	39
10	DIPLOMA IN FITTER	44	42
11	DIPLOMA IN TWO WHEELER MECHANIC	126	124
12	DIPLOMA IN PROJECT PLANNING & MANAGEMENT	2	2

13	DIPLOMA IN COURSE IN CCTV TECHNICIAN	7	7
14	DIPLOMA IN DIGITAL SECURITY SYSTEM	82	79
15	DIPLOMA IN MEP/HVAC ENGINEERING	36	34

FINANCE SECTOR:

Our dedication to industry excellence and professional development was further demonstrated in 2017-18 when CTDS successfully trained 3 students in the financial sector, including our specialist accounting courses.

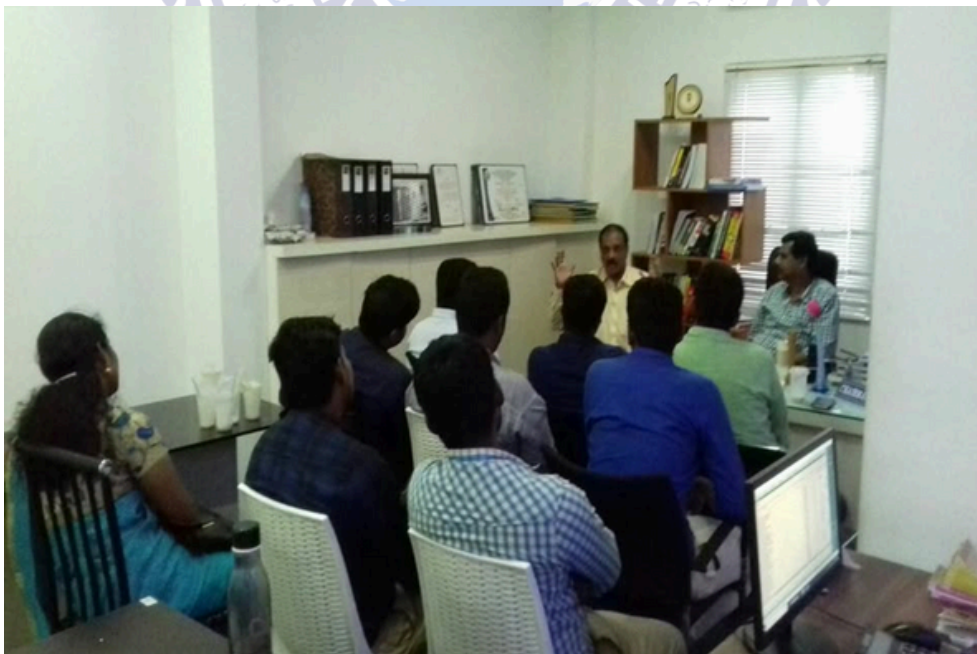
1	CERTIFICATION IN GOODS & SERVICES TAX	3	3
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Qualitative Impact:



CTDS DIRECTORS MEET @ CALICUT.





SHARING THE WONDERFUL MOMENTS WITH OUR AVIATION STUDENTS WHO WON THE PLACEMENT IN MUMBAI AIRPORT.

VISITING OF MR. THASHI CHONJUR, CEO OF IED & EDULINK EDUCATION
& CONSULTANCY, BASED IN THIMPHU, BHUTAN





INAUGURATION OF CTDS - TRAINING OF TRAINER'S HALL (TOT AUDITORIUM)



MEETING WITH REPRESENTATIVES OF ROYAL GOVT.OF BHUTAN, EMBASSY OF BHUTAN.

FINANCIAL REPORT

Income & expenditure Statement

COUNCIL FOR THE TECHNICAL DEVELOPMENT CONTINUING ACADEMIC EDUCATIONAL AND SCIENTIFIC STUDIES
No.53, CTDS, DEVINAGAR, VAYPPARA PADL, MANJERI, MALAPPURAM-676121
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2020

EXPENDITURE		AMOUNT	INCOME		AMOUNT
To Accommodation charges	✓ 92,136.00		By Affiliation fee	✓ 461,175.00	
Accounting and Audit fee	✓ 30,500.00		ATP Renewal	✓ 105,863.36	
Accreditation and Renewal	✓ 5,900.00		Exam fee [DMLT + DRT + E-commerce]	✓ 2,851,031.07	
Advertisement expenses	✓ 145,003.00		Printed study materials	✓ 948,356.50	
Alms and Donations	✓ 29,004.00		Prospectus charge	✓ 93,630.59	
Audit fee	✓ 20,750.00		Miscellaneous Income	✓ 200.00	
Interest and Bank Charge	✓ 44,748.88		Sale of Old Article	✓ 10,500.00	
Centre Visiting Expenses	✓ 30,989.00		GST Collected	632,166.00	
Cleaning charges	✓ 26,500.00		KFC @1%	19,262.98	
Commission paid	✓ 97,367.00		TDS Collected	112,467.00	
Design and supervision Charge	✓ 8,006.00				
DMLT Book commission	✓ 442,842.00				
DRT Book commission	✓ 27,630.00				
Electricity Charges	✓ 76,990.00				
Festival allowances	✓ 8,500.00				
Food and Refreshment	✓ 44,507.00				
Fuel Expenses	✓ 18,730.00				
Google storage one	✓ 1,690.00				
Inspection Charge	✓ 2,160.00				
Insurance	✓ 11,091.00				
Internet and Telephone charges	✓ 52,168.00				
Invigilation and Valuation Expenses	✓ 95,485.00				
Logistics and Supply Management	✓ 20,000.00				
Meeting expenses	58,969.00				
Office expenses	123,117.24				
Office rent	✓ 396,000.00				
Postage and Courier charges	✓ 38,550.00				

Printing and stationary	407,339.00	
Professional charges	✓ 13,080.00	
Promotional expenses	✓ 10,000.00	
Registration and License fee	✓ 19,000.00	
Repairs and Maintenance	✓ 143,658.72	
Salaries and Allowances	✓ 817,894.00	
Sitting fee	✓ 4,000.00	
Medical Expense	✓ 360.00	
Study material and Syllabus Preparation	✓ 96,081.00	
Training expense	✓ 20,000.00	
Travelling Allowances	✓ 11,500.00	
Travelling Expense	✓ 111,967.00	
Typing Charge	✓ 7,000.00	
Vehicle rent	✓ 147,000.00	
Wages	✓ 23,560.00	
Website charges	✓ 23,700.00	
Miscellaneous expenses	1,932.32	
GST Paid	631,892.00	
GST Late Fee	150.00	
KFC @1%	19,271.00	
TDS Collected paid	112,467.00	
Depreciation for the Year	164,332.00	
Excess of income over Expenditure	499,135.34	
	5,234,652.50	5,234,652.50

Balance Sheet

COUNCIL FOR THE TECHNICAL DEVELOPMENT CONTINUING ACADEMIC EDUCATIONAL AND SCIENTIFIC STUDIES			
No.53, CTDS, D. NAGAR, VAYPPARA PADL, MANJERI, MALAPPURAM-676121			
BALANCE SHEET AS ON 31ST MARCH, 2020			
LIABILITIES	AMOUNT	ASSETS	AMOUNT
CORPUS FUND		FIXED ASSETS	
Balance as per last Balance Sheet	604,850.00	As per Schedule I	960,369.06
LOANS AND BORROWINGS		DEPOSITS AND ADVANCES	
Loan for Printer		Room Security Deposit	75,000.00
Balance as per last Balance Sheet	119,674.00	Narayanan TVM Project	0.66
Less: Repayment during the year	72,501.00	Rent Advances	159,000.00
	47,173.00	Salary advances	8,000.00
Loan for TOT Auditorium		GST Credit Ledger Balance	274.00
Balance as per last Balance Sheet	229,896.00		242,274.66
Less: Repayment during the year	25,690.00	CURRENT ASSETS	
	204,206.00	Trade Receivables	
Laptop loan		As per Schedule II	40,009.00
Balance as per last Balance Sheet	20,588.00	Cash in Hand	130.00
Less: Repaid during the year	16,250.00	Cash at Bank	
	4,338.00	Union Bank of India A/c No 9549	463,825.15
A/C LOAN			463,955.15
As per ledger	5,216.00		
Repaid during the Year	5,246.00		
	(30.00)		
Borrowings			
Balance as per last Balance Sheet	56,157.00		
Add: Received during the year	50,487.00		
Less: Repaid during the year	111,744.00		
	(5,100.00)		

CURRENT LIABILITIES			
GST Payable	53,146.00		
TDS Payable	5,400.00		
KERALA FLOO CESS@1%	2,967.00	61,513.00	
		(1,000.00)	
Sundry Creditors as per Schedule III			
EXCESS OF INCOME OVER EXPENDITURE			
Balance as per last Balance sheet	291,522.53		
Add: Excess of income over Expenditure	499,135.34	790,657.87	
		1,706,607.87	
Place: Calicut			
Date: 22/12/2020			

For MATHAN & PARTNERS
CHARTERED ACCOUNTANTS
10/12/2020
MATHAN & PARTNERS
10/12/2020

Auditor's Report



MATHEW & THANKACHAN
CHARTERED ACCOUNTANTS

Door No.27/383-B
Soubhagya Shopping Complex,
Arayidathupalam, Mavoor Road,
Puthiyara P.O., Calicut-673004.

Office: 0495-2740673, 4013470, 4023470
Resi: 0495-2354965
Email: mathewandthankachan.1958@gmail.com



Date.....

Ref:

AUDITOR'S REPORT

Audited report under section 12A (b) of the income-tax Act, 1961, in the case of charitable or religious trusts or institutions

We have examined the Balance Sheet of "COUNCIL FOR THE TECHNICAL DEVELOPMENT CONTINUING ACADEMIC EDUCATIONAL AND SCIENTIFIC STUDIES, MANJERI, MALAPPURAM-676121, PAN - AABTC9462B as on 31st March, 2020 and the Income and Expenditure account for the year ended on that date which are in agreement with the books of account maintained by the said Trust

We have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purpose of our audit. In our opinion, proper books of account have been kept by the head office and the branches of the above named Trust visited by us so far as appears from our examination of the books, and proper returns adequate for the purposes of audited have been received from branches not visited by us, subject to the comments given below:

1. Bank balance is subject to confirmation
2. Fixed Assets were physically verified by the management only
3. Closing cash balance is physically verified by the management only
4. The Trust follows cash system of accounting.

Subject to above:-

In our opinion and to the best of our information, and according to information given to us, the said accounts given a true and fair view.

- 1) In the case of the Balance Sheet of the state of affairs of the above named Trust as at 31st March, 2020 and
- 2) In the case of the Income and Expenditure account of the Excess of Income over Expenditure for the year ended on that date.

Place: Calicut

Date: 22/12/2020

UDIN: 21027049AAAAGR8279

For: MATHEW & THANKACHAN
CHARTERED ACCOUNTANTS

[Signature]
N.M. MATHEW B.Com, FCA
Firm No. 27019
UDIN: 21027049

VOLUNTEER & STAFF ENGAGEMENT

Staff Development

At CTDS, staff development remains a key priority to enhance efficiency, expertise, and overall productivity. This year, we conducted capacity-building workshops focusing on teaching methodologies, leadership skills, and digital literacy. Employees underwent skill enhancement training in communication, and team collaboration, along with opportunities to pursue professional certifications. To keep pace with technological advancements, we provided training in digital tools and e-learning platforms. Additionally, cross-departmental knowledge-sharing sessions and leadership development programs were introduced to foster career growth and prepare employees for advanced roles. Through these initiatives, we continue to build a highly skilled and adaptable workforce dedicated to driving excellence in our programs.



Human Resources

In 2020, Our organization is backed by dedicated staff members committed to providing high-quality training and operational excellence. At the key operational and administrative level, we have a core team of 4 staff members overseeing strategic planning, program management, and institutional operations.

Furthermore, our field-level execution team is made up of 190 employees who work across our network to ensure that training programs are implemented smoothly, learners are engaged, and on-the-ground coordination is maintained. Their combined efforts fuel the success of our initiatives, allowing us to successfully broaden our reach and impact.

LOOKING AHEAD: GOALS FOR NEXT YEAR

as we move forward, our focus remains on expanding our impact through strategic initiatives, innovative programs, and strengthened employment opportunities. Our key goals for the coming year include:

Strategic Plan:

This year, the activities of CTDS were executed efficiently and successfully, achieving significant milestones. For 2019, a strategic decision has been made to expand CTDS operations to five additional states across India, aiming to enhance its reach and impact. Furthermore, a commitment has been established to increase student training efforts by 15% compared to the previous year, ensuring greater access to skill development opportunities and improved learning outcomes.

Training Target :

By broadening our scope, we hope to train and certify 5000 individuals in various industries, giving them the know-how and abilities they need to be successful in their vocations. By expanding access to high-quality training, we keep giving people chances to advance their careers.

Placement Target :

Our top objective is to ensure that at least 50% of our certified applicants find work or start their own businesses. We aim to close the skills training and workforce integration gap through stronger industry cooperation, career support services, and job placement programs.

Acknowledgments

Thank You

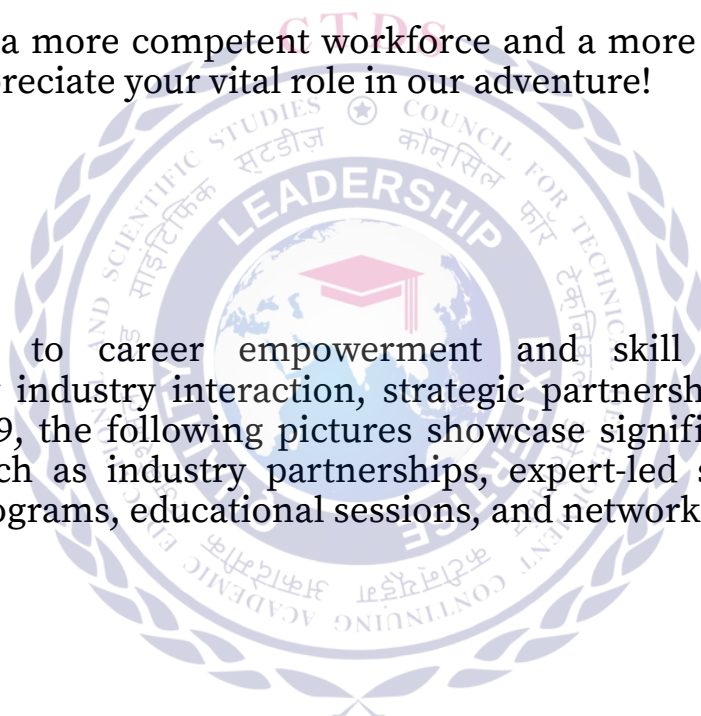
We really appreciate the commitment and constant support of our partners, staff, contributors, and volunteers. By allowing us to grow our programs, improve the caliber of our training, and provide individuals in a variety of sectors with worthwhile opportunities, the contributions have been crucial in advancing our purpose.

We appreciate the assistance and knowledge of our partners and industry collaborators, which have strengthened our training frameworks and made it easier for our applicants to pursue careers. Our success continues to be built on the hard work, creativity, and dedication of our employees.

We are creating a more competent workforce and a more promising future together. We appreciate your vital role in our adventure!

Appendices:

Our dedication to career empowerment and skill development is strengthened by industry interaction, strategic partnerships, and ongoing learning. In 2019, the following pictures showcase significant events from our journey, such as industry partnerships, expert-led seminars, faculty development programs, educational sessions, and networking gatherings



THANK YOU

**"BUILDING SKILLS,
TRANSFORMING LIVES."**



CTDS

Central Administrative Head office

Manjeri 1, Malappuram, Kerala, India

✉ info@ctds.in, ctdsindia@gmail.com

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